

**SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)**

**WEDNESDAY, 31 JULY 2013**

**1. Aspiring NHS Foundation Trusts in Leeds**

**RESOLVED –**

- (a) That an overview of progress to be maintained, and progress be considered at a future meeting, with particular focus on:
  - Clinical Audit
  - Complaints
  - Patient Confidentiality
  - Preventative medicine
- (b) That LTHT to provide a written update/ position statement on Seacroft Hospital.
- (c) That the NHS TDA provide an outline of the role of the Director of Communications (including number of staff, budget and main stakeholders)

**2. Request for Scrutiny – Men’s Health in Leeds**

**RESOLVED –**

- (a) To incorporate the request for scrutiny into the work schedule for 2013/14 (precise timing to be determined), as part of the broad theme of ‘Narrowing the Gap’.
- (b) To present draft terms of reference and an outline timetable to a future meeting for consideration.

**3. Request for Scrutiny – Children’s Epilepsy Surgery**

**RESOLVED –**

- (a) To incorporate the request for scrutiny into the work schedule for 2013/14 (precise timing to be determined) and to invite NHS England to be to provide a written briefing/ update on the Safe and Sustainable review of Children's Neurosurgical Services for consideration at a future meeting.
- (b) For the Chair of the Scrutiny Board to advise the Yorkshire and Humber network of Health Scrutiny Chairs of the concerns raised and the proposed actions.

**4. SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)  
Request for Scrutiny – Dermatology**

**RESOLVED –**

- (a) To form a working group of the Scrutiny Board and incorporate the request for scrutiny into the work schedule for 2013/14.
- (b) That the scope of the working group would include consideration of proposed changes around medical rotas for other specialities (i.e. not just dermatology).
- (c) Recognising the need to act swiftly, that a working group meeting be arranged as soon as practicable, with all relevant parties invited to participate in that meeting.

**5. Urgent and Emergency Care Review**

**RESOLVED –**

- (a) That the Chair of the Scrutiny Board, in conjunction with the Principal Scrutiny officer, work towards drafting a response to Stage 1 of the public engagement activity, associated with the national review of Urgent and Emergency Care in England, ahead of 11 August deadline.
- (b) That the Chair of the Scrutiny Board, in conjunction with the Principal Scrutiny officer, discuss the Scrutiny Board's general approach with Chair of Leeds' Health and Wellbeing Board and HealthWatch Leeds.
- (c) That the Chair of Leeds Urgent Care Board to be invited to a future meeting of the Scrutiny Board (possibly October 2013) to outline the work of the Leeds Urgent Care Board.
- (d) That further consideration be given to the on-going national review of Urgent and Emergency Care in England, at a future meeting (possibly October 2013).

## SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)

WEDNESDAY, 25 SEPTEMBER 2013

**6. Better Lives for the People of Leeds – The Future of Day Services for Older People****RESOLVED –**

- (a) To note that the concerns highlighted by the request for scrutiny, insofar as it relates to the decisions about residential care for older people, would be considered as part of the separate call-in meeting.
- (b) To note the concerns highlighted by the request for scrutiny, insofar as it relates to the decisions about day services for older people.
- (c) That the request for scrutiny be declined and no further consideration be given to the Executive Board decisions relating to day services for older people, at this time.
- (d) That an report be presented to a future meeting of the Scrutiny Board that includes:
  - i. A progress update on the implementation of the Executive Board's decisions relating to day services for older people;
  - ii. Details of the community facilities, services and support available to older people across the City;
  - iii. An update on the actual financial implications / savings associated with implementing the Executive Board decisions, compared to the details presented in the report that informed the decision.

Following conclusion of the item, there was a short adjournment at 11:05am. The meeting recommenced at 11:15am.

**7. Fundamental Review of NHS Allocations Policy****RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) To give further consideration to the matter at a future meeting – inviting input from a range of bodies representing the local health and social care sector. The aim of further discussions being to consider issues raised during the discussion, including (but not restricted to):
  - i. The current financial plans and commissioning activity of local CCGs;
  - ii. The potential implications of the proposed allocations on local CCGs and their associated commissioning activities;
  - iii. The potential impact on the aspirations and target set out in the Leeds Joint Health and Wellbeing Strategy;
  - iv. The potential implications for the work of the Leeds Health and Social Care Transformation Board.
- (c) In consultation with the Chair, information to be presented to future meetings of the Scrutiny Board to be initially determined by the Principal Scrutiny Adviser.

SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)

WEDNESDAY, 25TH SEPTEMBER, 2013 (CALL-IN MEETING)

8. **Better Lives for People in Leeds: report on the future of Residential Care for Older People and responses to Deputations to Leeds City Council by supporters of residents of Manorfield House and Primrose Hill care home – outcome of Call In**

Following the vote to release the decision for implementation, reassurance was sought that further consideration would be given to the issues around respite care and intermediate care discussed at the meeting, which would not prejudice the Executive Board decision now released. The Director of Adult Social Services committed to undertaken further work in this regard.

**RESOLVED** – To release the decision for implementation.

(Under the provisions of Council Procedure Rule 16.5, Councillor S Lay required it to be recorded that he voted against releasing the decision for implementation)

SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)

WEDNESDAY, 30 OCTOBER 2013

**9. Care Quality Commission Hospital Inspection Programme: Intelligent Monitoring**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) Following the inspection of Leeds teaching Hospitals NHS Trust, to formally consider the CQC's inspection report and any associated implications.

**10. Fundamental Review of NHS Allocations Policy**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) To give further consideration to the matter at a future meeting – inviting input from a range of bodies representing the local health and social care sector. The aim of further discussions being to consider issues raised during the discussion, including (but not restricted to):
  - i. The current financial plans and commissioning activity of local CCGs;
  - ii. The potential implications of the proposed allocations on local CCGs and their associated commissioning activities;
  - iii. The potential impact on the aspirations and target set out in the Leeds Joint Health and Wellbeing Strategy;
  - iv. The potential implications for the work of the Leeds Health and Social Care Transformation Board.
- (c) In consultation with the Chair, information to be presented to future meetings of the Scrutiny Board to be initially determined by the Principal Scrutiny Adviser.

**11. NHS England: Call to Action**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) To consider further progress and developments associated with NHS England's 'Call to Action' at a future meeting
- (c) To consider proposals to access the integration transformation fund (ITF) prior to the final submission in February 2014.

**SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)**

SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)

THURSDAY, 28 NOVEMBER 2013

**12. Fundamental Review of NHS Allocations Policy**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) That the Principal Scrutiny Adviser draft a formal response to the NHS Funding Allocation proposals published by NHS England, taking account of the information due to be published ahead of the NHS England Board meeting (scheduled for 17 December 2013).

**13. GP Services at Woodlands Surgery, Chapeltown**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) That the Scrutiny Board revisit the matter at a future meeting to consider any 'lessons learned' and also consider the West Yorkshire Area Team's assurance role in relation to GPs and primary care services in general.

**14. Leeds Health And Social Care Transformation Board**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.

**15. NHS England: Call to Action**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) To seek a formal response from NHS England (West Yorkshire Area Team) in the letter from the Chair of the Scrutiny Board (dated 16 October 2013).
- (c) To seek a formal response from Leeds Clinical Commissioning Groups regarding the engagement event, including the number of attendees and outcomes from the event.

Councillor Lay left the meeting at 11:30am during consideration of the above item.

**SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)**

**16. Government Mandate to NHS England: 2014-15 Refresh**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) To seek a joint report from NHS England (West Yorkshire Area Team) and Leeds Clinical Commissioning Groups (CCGs) detailing the local implications of the NHS Mandate on the planning, commissioning and provision of local health services.

**17. Consultation on Future Public Health Quality Standards and Guidance – Proposed Topic List**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) That the Principal Scrutiny Adviser, in conjunction with the Chair of the Scrutiny Board, should provide the Director of Public Health with the comments made at the meeting to inform an overall consultation response from the Council.
- (c) That a copy of the overall consultation response from the Council (referred to in (b) above) be provided to members of the Scrutiny Board.



## SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)

WEDNESDAY, 18 DECEMBER 2013

**18. Minutes – 28 November 2013**

In considering the minutes from the previous meeting, the following points were raised:

Fundamental review of NHS Allocations Policy (minute 60 refers)

- The Chair confirmed that at its meeting on 17 December 2013, the NHS England Board had considered a report setting out the outcome of the review, alongside a range of options regarding the allocation of NHS funding for 2014/15 and 2015/16.
- Members expressed concern around the timing of the release of information and the lack of detail currently available in terms of specific allocations for Clinical Commissioning Groups.
- The Principal Scrutiny Adviser confirmed that, due to the timing of the release of the above information, it had not been possible to implement resolution (b) as detailed in the minutes, i.e.

*That the Principal Scrutiny Adviser draft a formal response to the NHS Funding Allocation proposals published by NHS England, taking account of the information due to be published ahead of the NHS England Board meeting (scheduled for 17 December 2013).*

- The Chair confirmed that this was a matter that the Scrutiny Board should return to at a future meeting.

**RESOLVED –**

- (a) That the minutes of the meeting held on 30 October 2013 be approved as a correct record.
- (b) That further consideration be given to the outcome of the Fundamental review of NHS Allocations Policy and NHS England's decisions in relation to the allocation of NHS funding for 2014/15 and 2015/16 – specifically in relation to the implications for Leeds.

**19. Urgent and Emergency Care Review****RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) That further consideration be given to the necessary re-design of the local urgent and emergency care system, and in particular the current arrangements and operation of the '111' service.

**SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)**

**20. Our Children Deserve Better: Prevention Pays. Annual Report of the Chief Medical Officer 2012**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) To consider a 6-month update report on the issues presented in the report and discussed at the meeting, specifically including:
  - The mapping of children and young people's need for physical activity against current provision and the delivery of various programmes of work.
  - How the 'member lead member' roles around health and wellbeing and children are working together across the child health agenda.

**21. Progress report on Adult Social Care Better Lives Programme**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) To accept the request to undertake some work around the Future of Homecare and incorporate this into the work schedule.
- (c) To invite Leeds and York Partnerships NHS Foundation Trust to a future meeting to report on the concerns raised around the provision of Mental Health service, reported delays in accessing services and the need to access services out of area.

**SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)**

**WEDNESDAY, 29 JANUARY 2014**

**22. Minutes – 18 December 2013**

In considering the minutes from the previous meeting, the following points were raised:

Progress report on Adult Social Care Better Lives Programme (minute 75 refers)

- It was confirmed that a report on a proposed staff-led mutual for the provision of Learning Disability Community Support service was scheduled to be presented to the Executive Board at its meeting on 14 February 2014. The Scrutiny Board may wish to consider any proposals presented for consultation in more detail.

**RESOLVED –**

- (a) That the minutes of the meeting held on 18 December 2013 be approved as a correct record.
- (b) That, following the outcome of the Executive Board meeting in February 2014, further consideration be given to any proposals for a staff-led mutual for the provision of Learning Disability Community Support service.

**23. Shakespeare Medical Practice: Provision of General Practice (GP) and Walk-in Services**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) That a scoping meeting be convened with appropriate NHS representatives to consider the Scrutiny Board's consideration of general matters relating to the development of Primary Care services in Leeds and, in particular, any specific matters in relation to:
  - i. The closure of Woodlands GP Surgery (considered at the meeting in November 2013)
  - ii. The provision of General Practice (GP) and Walk-in Services at Shakespeare Medical Practice

*NB Cllr J Lewis joined the meeting at 1:50pm during the Scrutiny Board's consideration of this item.*

**24. Better Care Fund – Developing Proposals in Leeds**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) The need to consult service users on draft proposals and undertake meaningful equality impact assessments be highlighted to Leeds' Health and Wellbeing Board.

**SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)**

- (c) To consider a further update on the draft proposals at the next meeting of the Scrutiny Board, scheduled for February 2014.

**25. Director of Public Health Annual report 2013****RESOLVED –**

- (a) To note the report as presented and the issues discussed at the meeting.

**26. Work Schedule**

The Scrutiny Board discussed the report and information highlighted at the meeting. A number of specific points were made, including:

- A proposal that the following items and associated activity be removed from the Board's work schedule for the current year (2013/14):
  - 'Quality Accounts' and 'Health Service Developments' working groups;
  - Request for scrutiny – Men's Health;
  - Request for Scrutiny – Children's epilepsy surgery;
  - Information flows/ data sharing.
- Proposals to incorporate the following areas / items into the work schedule for the current year (2013/14):
  - To hold a dedicated meeting focusing on mental health;
  - To hold a scoping meeting with NHS England and CCG representatives around Primary Care (during February / March 2014);
  - To review the partnership arrangements of the Health and Wellbeing Board through a working group meeting in April 2013 (date to be agreed/ confirmed);
  - To request a report on the proposals to review homecare provision in Leeds, including timescales and the proposed approach, in order to specifically consider the role of the Scrutiny Board.
- To consider convening an additional Scrutiny Board meeting in May 2014.
- To consider current trends in patient referral patterns in Leeds across each CCG.

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) Subject to the issues discussed during consideration of this item, the revised draft work schedule as presented be agreed.

SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)

FRIDAY, 28 FEBRUARY 2014

**27. Leeds and York Partnership Foundation Trust – Care Quality Commission Inspection Reports**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) To receive the Trust's initial action plan produced at the conclusion of the inspection visits.

**28. Fundamental Review of NHS Allocations Policy – Update on NHS England's Decisions and Associated Implications**

**RESOLVED –**

To note the information presented and discussed at the meeting.

**29. Better Care Fund Proposals**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) To maintain an overview of developments and to consider a further update on the proposals at a future meeting of the Scrutiny Board.

**30. Review of Homecare Services in Leeds**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) That, in consultation with the Deputy Director, the Principal Scrutiny Adviser produce some draft Terms of Reference for consideration at a future meeting.
- (c) That HealthWatch Leeds be approached to identify and nominate two, non-voting co-opted members for this specific aspect of the Scrutiny Board's work and duration of the review.

**SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)**

## SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)

FRIDAY, 21 MARCH 2014

**31. Minutes – 28 February 2014**

The Scrutiny Board considered the draft minutes of the meeting held on 28 February 2014.

Reference was made to Care Quality Commission inspections in respect of services provided by Leeds and York Partnership Foundation Trust (LYPFT) and the request for the Trust's initial action plan produced at the conclusion of the inspection visits (minute 95 refers). It was confirmed this had been received and circulated to members of the Scrutiny Board.

**RESOLVED –**

That the minutes of the meeting held on 28 February 2014 be approved as a correct record.

**32. Leeds Teaching Hospitals NHS Trust – Draft 5-Year Strategy****RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) That, in consultation with the Chair, the Principal Scrutiny Adviser drafts a formal response on behalf of the Scrutiny Board.
- (c) That the Trust's changing funding landscape, particularly in relation to its 'teaching hospital' status, be the subject of further discussion at a future meeting of the Scrutiny Board.
- (d) That the final 5-year strategy be presented to the Scrutiny Board following submission in June 2014.
- (e) That further and more detailed action plans, detailing how the priorities would be achieved, be reported to a future meeting of the Scrutiny Board for more detailed consideration.

*NB Cllr J Lewis left the meeting at 1:10pm immediately after the Scrutiny Board's consideration of this item.*

**33. Aspiring NHS Foundation Trusts – Leeds Teaching Hospitals NHS Trust Progress Update****RESOLVED –**

- (a) To note the update and progress reported in respect of Leeds Teaching Hospitals NHS Trust progress towards NHS Foundation Trust status.

**SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)**

- (b) To express concern in respect of the update provided by the NHS Trust Development Authority around Leeds Community Healthcare NHS Trust; specifically the departure of the Chief Executive and the outcome of the Care Quality Commission inspection of services delivered at the South Leeds Independence Centre (reported in December 2013) – matters which had not been brought to the attention of the Scrutiny Board.
- (c) That, on behalf of the Scrutiny Board, the Chair and Principal Scrutiny Adviser explores the circumstances around the information flows to the Scrutiny Board in this specific instance, and more generally across the local Health and Social Care system.



SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)

FRIDAY, 28 MARCH 2014

**34. Creation of a Social Enterprise to deliver the Council's Learning Disability Community Support Service – Consultation on Proposals**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting, including the outline of the proposals and progress to date.
- (b) That a further report, detailing progress and outcome of the consultation processes, be presented to the Scrutiny Board prior to any future Executive Board report and/or decision.

**35. Joint Health Overview and Scrutiny Committee (Yorkshire and Humber)**

**RESOLVED –**

To nominate the Chair, Cllr John Illingworth, as Leeds City Council's representative to serve on the Joint Health Overview and Scrutiny Committee (Yorkshire and the Humber) in relation to the new review of Congenital Heart Disease services.

**SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)**

SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)

WEDNESDAY, 30 APRIL 2014

**36. NHS Specialised Services: Impact assessment of proposed changes to specific service specifications**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) That, based on the information presented and discussed, the Principal Scrutiny Adviser draft a formal response to the current consultation around NHS Specialised Service specification, and consult members of the Scrutiny Board on its content ahead of the 21 May 2014 deadline.
- (c) That the Scrutiny Board maintain an overview of progress and, subject to the revised specification for Paediatric Critical Care (Level 2) being adopted, that a further report detailing the precise implications be presented to the Scrutiny Board at a future date.

At the conclusion of the discussion, the Chair thanked those in attendance for their contributions to the meeting.

**37. Children's Epilepsy Surgery**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) To request a copy of the letter from the North East Paediatric Neurosciences Network to NHS England seeking a review of service provision within Yorkshire and Humber / the North of England.
- (c) To maintain an overview of the existing provision of Children's Epilepsy Surgery services, as necessary.

At the conclusion of the discussion, the Chair thanked those in attendance for their contributions to the meeting.

**38. Urgent and Emergency Care**

**RESOLVED –**

- (a) To note the information presented and discussed at the meeting.
- (b) To maintain an overview of the ongoing review of urgent and emergency care across the City and to receive further update reports in the new municipal year (i.e. 2014/15).